

Peace Support Operations Training Centre Bosnia and Herzegovina



COURSE CATALOGUE



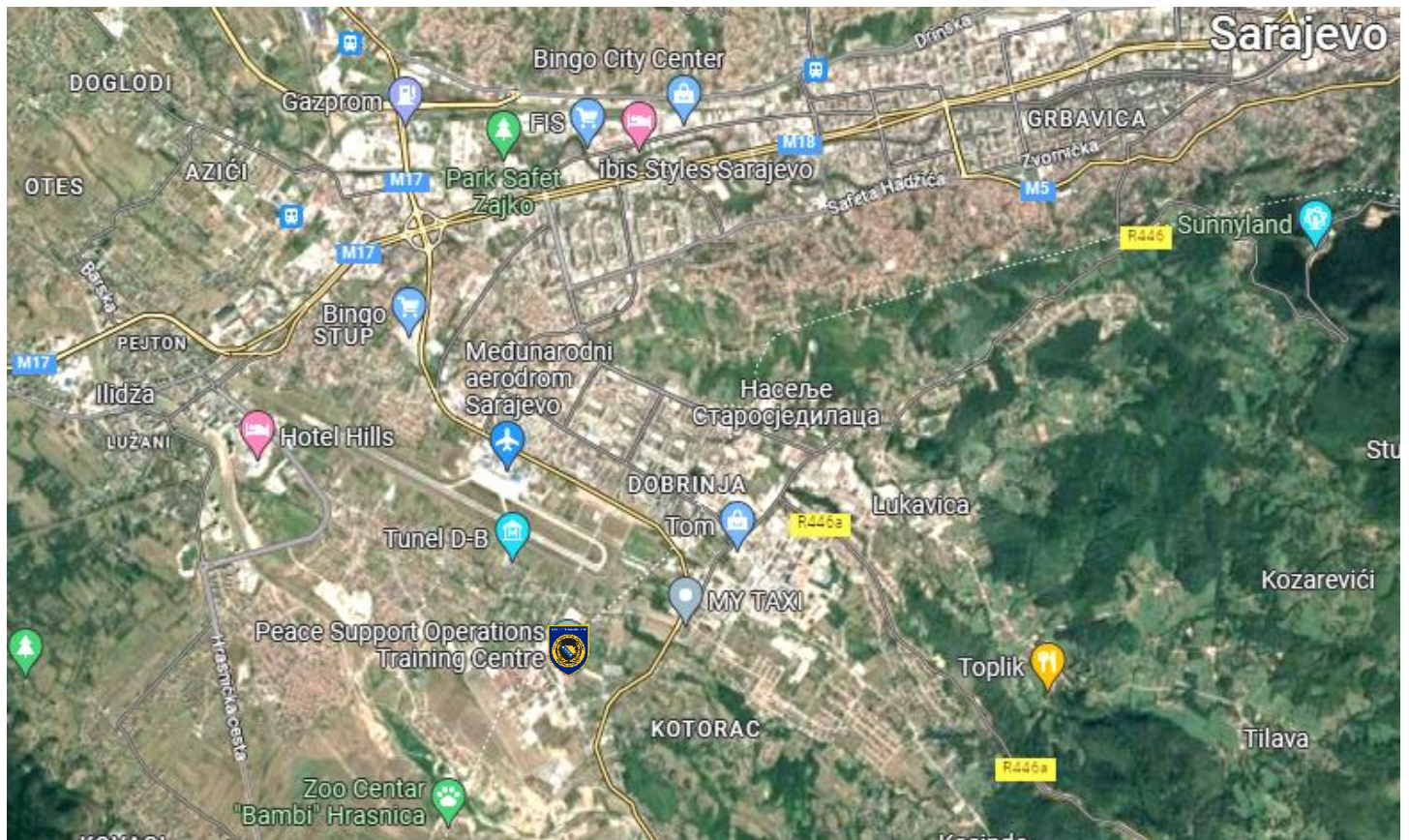


PEACE SUPPORT OPERATIONS TRAINING CENTRE BOSNIA AND HERZEGOVINA

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LOCATION

The PSOTC is located at Camp Butmir in Sarajevo, 2 kilometers southwest of the International Sarajevo Airport. For more information on the PSOTC including maps of the local area, please visit <https://psotc.org/>




Peace Support Operations Training Centre (PSOTC)
Bosnia and Herzegovina

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 <https://psotc.org/>



PSOTC's principal objective is to ensure students receive the highest quality education and training to be prepared for multinational missions and operations. We understand that thorough preparation is essential for achieving interoperability and success in diverse operational environments.

PSOTC is committed to excellence in every aspect of our training programs. From our modern facilities to our team of experienced instructors and subject matter experts, we strive to provide you with the best possible learning experience. Your participation and dedication are crucial to achieving our collective objectives.

Our emphasis on integration among all stakeholders in international operations reflects the evolving nature of modern conflicts. Success in establishing sustainable peace requires a comprehensive approach that includes military, police, and civilian personnel. Through comprehensive individual training and education, we prepare you to navigate complex operational challenges effectively.

Since its inception in 2005, PSOTC has been a pivotal institution in crisis management training in Bosnia and Herzegovina, establishing a distinguished legacy of excellence and dedication. To date, the Centre has trained over 10,000 professionals from over 60 nations, preparing them for missions under the auspices of the United Nations, NATO, or the European Union, either within Bosnia and Herzegovina or through our global mobile training team deployments. Our commitment to maintaining the highest standards of education and training remains resolute.

As a NATO accredited Partnership Training and Education Centre (PTEC), PSOTC plays a crucial role in supporting NATO's training objectives and fostering a community of knowledge exchange among PTECs globally. The challenges of today's conflicts continue to evolve, demanding constant adaptation and improvement in our approach. As we face new threats and complexities, our commitment to advancing the quality of our education and training remains steadfast. At PSOTC, we recognize the critical importance of collaboration and shared learning in preparing for complex international missions. Our courses and other training solutions are designed not only to impart essential skills but also to cultivate a deeper understanding of crisis management principles and practices.

We are delighted to welcome you to PSOTC. Your presence enriches our community of learners dedicated to advancing peace and security globally. We look forward to supporting your journey towards enhancing international missions and operations.

Welcome aboard!

**Commandant
Damir Alibašić
Lt Colonel (OF-4, BIH-A)**



PSOTC WEBSITE

All information regarding PSOTC can be found on the PSOTC website: <https://psotc.org/>

MISSION

Acting as a NATO Partnership and Regional training centre, PSOTC performs individual education and training of military personnel, police officers, and civilians from Bosnia and Herzegovina and other countries in the domain of PSO-focused collective security operations, in order to contribute to the development of Bosnia and Herzegovina MoD and Armed Forces capabilities for participation in NATO, UN or EU-led collective security operations, thus supporting the overall Bosnia and Herzegovina contribution to international peace and security.

VISION

Joining the family of world-leading and most preferable training centres, an indispensable NATO partner in the domain of individual training for peace support operations, fully capable of meeting the expectations of relevant training needs for NATO, but also UN and EU missions.

ORGANIZATIONAL CORE VALUES

Organizational core values are:

1 Professionalism

All members of PSOTC will work not just to meet the minimum standard, but consistently strive to do their very best to achieve and maintain the highest quality standards in the Centre. Members of the Centre will commit themselves to excellence in all aspects of their professional responsibility while adhering to principles of professional ethics: loyalty, selfless service, integrity, and professional solidarity.

2 Cultural Awareness

Appreciating the importance of operating in a multicultural and international context, PSOTC actively demonstrates dedication to engage in collaboration with partner nations and institutions within and beyond South-East Europe. Therefore, PSOTC staff will pay special attention to cultural awareness within and outside of the Centre.

3 Innovation

Taking into account that new ideas are the main drivers behind organizational development, PSOTC encourages its staff to bring in new initiatives based on operational requirements and technological developments that would increase the quality of education and training as well as the welfare of the students and staff in the Centre.

4 Constant Improvement

The achievement of the highest international standards requires constant improvement in policies, processes, and procedures. PSOTC is dedicated to the continuous revision of education and training processes, professional development of its personnel, and administrative procedures that would lead to customer-oriented constant quality satisfaction and improvement.

BASIC INFORMATION

The Peace Support Operations Training Centre (PSOTC) is offering resident and non-resident courses divided into three different areas – officer's courses, NCO courses, and wider security section courses. Resident courses are held at the PSOTC premises located at Camp Butmir in Sarajevo. Non-residents courses are offered to partner nations in accordance with their needs for specific topics. Non-resident courses are regulated by the PSOTC Mobile Training Team, and depending on topics can be conducted in cooperation with partner institutions.



PORTFOLIO OF COURSES

PSOTC, as an internationally recognized centre, is offering courses accredited/certified by NATO, UN, and EU as well as University accredited per Bologna Process. In accordance with expressed needs of different entities, the courses are offered to all three components: military, police, and civilians.

PLATFORMS AVAILABLE

The list of PSOTC courses is available through different means:

- First of all, the courses are listed in the PSOTC catalog with all explanations regarding a specific course. The course catalog is available on the PSOTC website or as a printed version of it.
- All NATO-certified courses are listed on ePrime and ETOC, NATO platforms for all education and training events with NATO certification.
- Invitation letters for every course offered by PSOTC are being sent to partner nations through POC in their respective institutions and/or diplomatic mission.

HOW TO APPLY

The number of seats, as well as candidate criteria for every course, are defined in advance. Depending on the status of course participation, the status of course candidates can be defined as a subsidized, sponsored, or non-sponsored basis. For those who are sponsored or subsidized the number of course participants is predefined and guaranteed. The rest of the seats are available on a first-come/first-served basis and it is not limited to one person from a specific country/organization only. Courses are offered through NATO online platforms as well (ePrime and ETOC). Applying to those courses is available directly through national/organization POC. It is available only to those who are predefined by NATO as a NATO member or NATO partner.

In basics, PSOTC is sending an invitation letter 90-120 days prior to the course start. An invitation letter is stating basic information regarding the course. As an annex, administrative instructions are defining all necessary info (accommodation, meals, services, requirements, etc.) The type of invitation letter depends on if the invitees are defined as subsidized, sponsored, or non-sponsored. After applying, a nomination letter from the official sending authority is requested. Refer to the PSOTC website <https://psotc.org/> in order to define how to apply for the specific course.

LEARNING RESOURCES AND STUDENT SUPPORT

The PSOTC is located at Camp Butmir in Sarajevo, Bosnia and Herzegovina. It is a modern and well-equipped training centre with five syndicate rooms designed for eight people each, three additional syndicate rooms designed for 12 people each, a lecture hall designed for 45-55 people, a modern library, a conference room, and a students' common room. Single-room accommodation for students is provided at the Camp Butmir accommodation block. Accommodation outside of Camp Butmir can be arranged as well. Accommodation for non-sponsored students is their own responsibility. Be aware of PSOTC's recommendation in order to have transportation provided.

The PSOTC can provide all students with a laptop with a local area network and 24 hrs access to public internet inside Camp Butmir.

ONLINE PLATFORMS

PSOTC courses are published on

ePrime — <https://e-prime.org>

ETOC — <https://e-itep.act.nato.int>

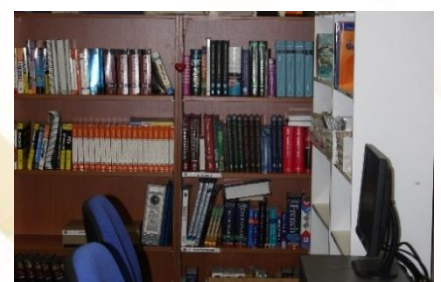


1. Introduction

The achievement of the highest international standards requires constant improvement in policies, processes, and procedures. PSOTC is dedicated to the continuous revision of education and training processes, professional development of its personnel, and administrative procedures that would lead to customer-oriented constant quality improvement. As such, the Centre is committed to applying NATO Quality Standards to all organizational processes and procedures in order to improve its Quality Management System (QMS) and by doing so to meet all requirements regarding NATO Institutional Accreditation.

2. Quality Assurance Objectives

- Prepare and deliver high-quality, student-centric, and stakeholder-driven E&IT.
- Develop QA management, with defined responsibilities, which would effectively enable, monitor, and review PSOTC QAP.
- Improve learning and working environment which stimulates students' and staff's creativity, learning, and interaction.
- Maintain continuous improvement of organizational performances based on measurement of organizational processes and products, with emphasis on personnel development, education and training process, student's welfare, and provision of quality resources.
- Develop internal information and knowledge management system that would enable effective internal information exchange and establish and maintain an external communication and Public Affairs policy, system, and procedures that would enable regular, objective, and accurate information updates of external stakeholders and a community of interest on E&IT activities executed by PSOTC.





As a highlight of the results achieved, back in 2016, PSOTC received an unconditional Quality Assurance Accreditation Certificate. PSOTC continued the work on its development and, in April 2022, PSOTC was re-accredited by NATO SACT for the following period of six years.





The United States Government recognized the peacekeeping capacity building of PSOTC, thus giving it a Full Training Capability in peace operations training for military personnel.

United States Department of State Certificate of Appreciation



is presented to

Bosnia and Herzegovina

This certificate recognizes the peacekeeping capacity building partnership efforts of Bosnia and Herzegovina under the auspices of the United States' Global Peace Operations Initiative (GPOI). Bosnia and Herzegovina is the first of 11 European GPOI partner countries to reach Full Training Capability in peace operations training for military personnel. This achievement demonstrates Bosnia and Herzegovina's strong commitment to global peace and security. The United States Department of State congratulates Bosnia and Herzegovina on this significant accomplishment.

September 25, 2014

Puneet Talwar
Assistant Secretary
Bureau of Political-Military Affairs
U.S. Department of State





NATO has been enforcing the Building Integrity Programme since 2007. The contribution of PSOTC to the development of the Building Integrity Programme was recognized by NATO HQ.





NATO CERTIFIED COURSES

Six of PSOTC's Courses are certified as NATO APPROVED:

- *Counter-Insurgency Orientation Course (COINOC)*
- *Building Integrity in Peace Support Operations Course (BIPSOC)*
- *Building Integrity for Senior Non-Commissioned Officers Course (BISNCO)*
- *Utility of Gender in PSO Course (UGPSOC)*
- *Essential Staff NCO Skills Course (ESNCO)*
- *Media Management in PSO Basic Course (MMPSOBC)*

UN CERTIFIED COURSES

- *UN Military Observer Course (UNMOC)*
- *UN Staff Officers Course (UNSOC)*
- *UN Police Officers Course (UNPOC)*
- *UN Comprehensive Protection of Civilians Course (UNCPOCC)*

UNIVERSITY CERTIFIED COURSES (BOLOGNA PROCESS)

- *Media Management in PSO Basic Course (MMPSOBC)*
- *Euro-Atlantic Security Course (EASC)*

The Course Calendar is available at <https://psotc.org/>





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RESIDENTIAL COURSES





Duration	1 WEEK
Course structure	RESIDENTIAL NATO APPROVED
Classification	NATO UNCLASSIFIED
ePrime Reference Number	ACT.644
ETOC Course Code	LOP-LO-21317
ETF Course Code	PSOTC.OFC.3

COURSE DESCRIPTION

The Counter-Insurgency Orientation Course is designed and delivered to assist trainers and leaders with the doctrine, mindset, and methodologies of counterinsurgency operations.

COURSE AIM

The aim of the course is to introduce key leaders and trainers to concepts and doctrines related to counterinsurgency operations in order to create a framework for an understanding of the differences between counterinsurgency and conventional warfare and introduce COIN definitions and principles.

LEARNING OBJECTIVES

- Analyze operational environment and effects of the environment on NATO operations;
- Explain insurgency dynamics and strategies;
- Explain COIN fundamentals;
- Describe the relationship, roles, and tasks of the multiple actors involved in defeating the insurgency;
- Explain/Understand unique features of leadership in COIN operations.

COURSE PARTICIPANTS

- Up to 30 participants;
- Military officers (OF-2 – OF-4) and NCOs (OR-7 – OR-9) including all services;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts.

APPLICATION DEADLINE

30 days before the start of the activity.



BUILDING INTEGRITY IN PEACE SUPPORT OPERATIONS COURSE (BIPSOC)

14



Duration	1 WEEK
Course structure	RESIDENTIAL NATO APPROVED
Classification	NATO UNCLASSIFIED
ePrime Reference Number	ACT.646
ETOC Course Code	BIT-BI-25657
ETF Course Code	PSOTC.WSSC.2

COURSE DESCRIPTION

The Building Integrity in Peace Support Operations Course (BIPSOC) is developed in order to help raise awareness, sustain change and produce long-term benefits in response to reducing corruption and enhancing the professionalism and effectiveness of all military, police, or civilian servants across the relevant national and NATO structures/missions, through the transfer of gained knowledge, tools, and techniques.

COURSE AIM

The aim of the course is to raise awareness and share practices, tools, and techniques that enable participants of the course to recognize, understand and counter various types of corruption which undermine the credibility of an organization and mission success in multinational peace support operations.

LEARNING OBJECTIVES

- Explain the fundamentals of Building Integrity (BI);
- Explain International Legal Anti-Corruption Framework as well as NATO anti-corruption efforts in NATO-led operations and missions;
- Analyze corruption risks and integrity challenges in the PSO environment;
- Explain the subject of corruption in a personal or functional context in the PSO environment.

COURSE PARTICIPANTS

- Up to 35 participants;
- Military officers (OF-2 – OF-4), military NCOs (OR-7 – OR-9) including all services, and police and civilian equivalents;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts.

APPLICATION DEADLINE

30 days before the start of the activity.



Duration	1 WEEK
Course structure	RESIDENTIAL NATO APPROVED
Classification	NATO UNCLASSIFIED
ePrime Reference Number	ACT.654
ETOC Course Code	BIT-BI-25656
ETF Course Code	PSOTC.NCOC.3



COURSE DESCRIPTION

The Building Integrity for Senior NCO Course (BISNCOC) is designed and developed in response to the educational deficit and in order to contribute to the continuous professional development of NATO/partner personnel, which in turn will promote change and build nations' integrity capacity through the transfer of knowledge and development of skills.

COURSE AIM

The aim of the course is to raise awareness of corruption and promote integrity by strengthening the leadership and management skills of the Senior NCOs in order to enhance their professionalism, competency, and effectiveness in the national and multinational working environment.

LEARNING OBJECTIVES

- Consider the subject of corruption, its nature, and its prevalence in a personal, functional, and political context;
- Explain major domestic and international organizations involved in anti-corruption activities;
- Identify corruption risks within procurement and disposal processes;
- Identify integrity challenges in PSO;
- Explain current best practices and anti-corruption measures in PSO.

COURSE PARTICIPANTS

- Up to 35 participants;
- Military NCOs (OR-6 – OR-9) including all services;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts.

APPLICATION DEADLINE

30 days before the start of the activity.



UTILITY OF GENDER IN PEACE SUPPORT OPERATIONS COURSE (UGPSOC)

16



Duration	1 WEEK
Course structure	RESIDENTIAL NATO APPROVED
Classification	NATO UNCLASSIFIED
ePrime Reference Number	ACT.653
ETOC Course Code	GEN-GO-21324
ETF Course Code	PSOTC.WSSC.3

COURSE DESCRIPTION

The Utility of Gender in PSO Course (UGPSOC) was developed to increase awareness and provide a conceptual understanding of gender issues in the security sector. It has a particular focus on peace support operations (PSO) and how peace support force (PSF) should understand women's needs and their role as actors within the society they are tasked to protect.

COURSE AIM

The aim of the course is to provide participants with an understanding of applying a gender perspective in the security sector and the importance of the application of gender perspective on peace support operations, as well as of the prevention of sexual violence in conflict.

LEARNING OBJECTIVES

- Illustrate international framework and guidelines related to gender mainstreaming in PSO;
- Explain the importance of gender perspective implementation through all phases of PSO;
- Exemplify implementation of a gender perspective in all functional areas;
- Explain the importance of addressing CRSV;
- Summarize measures to address CRSV.

COURSE PARTICIPANTS

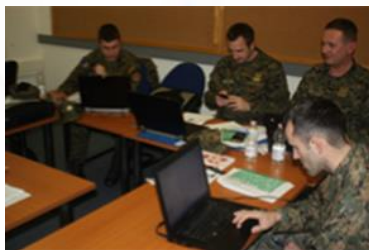
- Up to 30 participants;
- Military officers (OF-1 – OF-4) and NCOs (OR-5 – OR-9) including all services, police, and civilians (mid-level decision makers);
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B2 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts. It is conducted under the supervision and with assistance from Nordic Centre for Gender in Military Operations (NCGM).

APPLICATION DEADLINE

30 days before the start of the activity.



Duration	2 WEEKS
Course structure	RESIDENTIAL NATO APPROVED
Classification	NATO UNCLASSIFIED
ePrime Reference Number	ACT.822
ETOC Course Code	MCP-CM-21320
ETF Course Code	PSOTC.NCOC.1

COURSE DESCRIPTION

The Essential Staff NCO Skills Course (ESNCOSC) provides insight into lower-level staff organization and procedures in NATO-led operations. After completion of the course, participants should understand the basic principles of Military Contribution to Peace Support Efforts and be able to perform the basic duties of the Battle Staff NCO at Bn HQs.

COURSE AIM

The aim of the course is to provide NCOs with the essential skills required to support staff duties at the tactical level in national and international headquarters (HQs) in accordance with NATO standards. Further training is required to prepare them for specific staff NCO positions.

LEARNING OBJECTIVES

- Explain types of Peace Support Efforts and the main actors involved;
- Comply with Comprehensive Approach Principles;
- Recognize legal implications of conducting PSO;
- Explain civilian protection concepts related to PoC, CRSV/CR-SGBV, gender, and CAAC;
- Demonstrate cultural competency Maintain the flow of information in Bn/Bde TOC;
- Update situation maps in TOC Respond to PoC violations;
- Summarize measures for effective force protection;
- Adhere to NATO operational tactics, techniques, and procedures (TTPs);
- Explain security force assistance tasks;
- Explain tactical level advising of host nation security forces.

COURSE PARTICIPANTS

- Up to 30 participants;
- NCOs (OR-5 – OR-7) including all services;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR);
- Other prerequisites: Basic NCO Course (national or international) requested.

REMARKS

The course is delivered by national and international instructors and subject matter experts.

APPLICATION DEADLINE

30 days before the start of the activity.



MEDIA MANAGEMENT IN PSO BASIC COURSE (MMPSOBC)

18



Duration	1 WEEK
Course structure	RESIDENTIAL NATO APPROVED UNIVERSITY ACCREDITED
Classification	NATO UNCLASSIFIED
ePrime Reference Number	ACT.887
ETOC Course Code	STC-PA-25658
ETF Course Code	PSOTC.WSSC.4

COURSE DESCRIPTION

Due to the dynamic character of PSO, each Public Affairs Officer must be appropriately trained and prepared for media engagement prior to his/her deployment and have a minimum of core requirements including awareness of NATO Military Policy on Public Affairs, ability to operate in media environment and advertence to the constant media presence and the importance of media relations, as those are prerequisites for a comprehensive understanding of media environment and effective communication in PSO.

COURSE AIM

The aim of the course is to provide participants with the basic knowledge necessary to understand both the opportunities and challenges of the media presence in peace support operations and to train the necessary skills required to best utilize Public Affairs within an operational process, ensuring unity of effort in the accomplishment of mission objectives.

LEARNING OBJECTIVES

- Estimate basic characteristics of contemporary public relations and media relations;
- Distinguish NATO Military Policy on Public Affairs as a part of the wider NATO Strategic Communications (STRATCOM);
- Illustrate key functions and responsibilities of MilPA in the PSO environment;
- Develop products to support media activities in the PSO environment;
- Arrange Interviews in the PSO environment;
- Produce a News Release;
- Organize Press Conference.

COURSE PARTICIPANTS

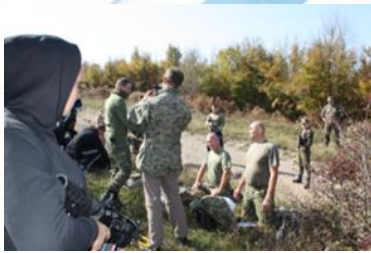
- Up to 30 participants;
- The course is designed for all military, police, and civilian personnel as well as for postgraduate students of Public Affairs, Media and Journalism;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts. It is conducted in cooperation with the Faculty of Political Science at the University of Sarajevo. It is certified by the Faculty of Political Science, the University of Sarajevo in accordance with the Bologna process with 6 ETCS as an elective subject in the first year of postgraduate studies in Public Affairs, Media and Journalism.

APPLICATION DEADLINE

30 days before the start of the activity.



Duration	3 WEEKS
Course structure	RESIDENTIAL UN CERTIFIED NATO LISTED UNCLASSIFIED
Classification	UNCLASSIFIED
ePrime Reference Number	PSOTC.4
ETOC Course Code	MCP-LA-35651
ETF Course Code	PSOTC.OFC.5

COURSE DESCRIPTION

The training is conducted to acquire the specific knowledge and skillset for the effective and efficient performance of a UN military observer in a belligerent peace operations environment.

COURSE AIM

The aim of the course is to train military officers to work effectively as Military Observers in UN peace operations.

LEARNING OBJECTIVES

- Explain strategic fundamentals and principles of UN peacekeeping;
- Describe how to support UN peace operations;
- Recognize the legal and policy framework governing mandates of UN peace operations;
- Summarize cooperation with mission partners and counterparts throughout the application of a comprehensive approach;
- Perform UN Military Observer professional skills and competencies;
- Explain how UN peace operations can implement their mandates effectively;
- Comply with the UN rules, core values, and standards.

COURSE PARTICIPANTS

- Up to 30 participants;
- Military officers (OF-2 (OF-1 (only Female) – OF-4) including all services selected to be deployed as UN military observers in UN peace operations;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts.

APPLICATION DEADLINE

30 days before the start of the activity.



UN STAFF OFFICERS COURSE (UNSOC)

20



Duration	3 WEEKS
Course structure	RESIDENTIAL UN CERTIFIED NATO LISTED
Classification	UNCLASSIFIED
ePrime Reference Number	PSOTC.7
ETOC Course Code	MPC-LA-21877
ETF Course Code	PSOTC.OFC.4

COURSE DESCRIPTION

The UN Staff Officers Course has been designed to generally prepare the participants for duties in a peace operation so that they can: contribute efficiently to implementing military aspects of UN peacekeeping mandates in accordance with DPO/DOS principles and guidelines; perform their military functions in an effective, professional and integrated manner; and demonstrate the core values and competencies of the United Nations.

COURSE AIM

The aim of the course is to prepare military staff officers to work effectively at Force and Sector HQ levels in UN peacekeeping missions.

LEARNING OBJECTIVES

- Explain strategic fundamentals and principles of UN peacekeeping ;
- Explain strategic fundamentals and principles of UN peacekeeping ;
- Explain the organization and functioning of the UN peacekeeping mission;
- Recognize the legal and policy framework governing mandates of UN peace operations ;
- Understand the role of UN staff officers and field headquarters in the UN Integrated Mission Assessment and Planning Process;
- Examine the concepts and practices of intelligence acquisition and processing in a complex UN peace operation environment;
- Apply the military planning process (MPP);
- Perform staff functions in UN Force HQ or Sector HQ;
- Comply with the UN rules, core values, and standards.

COURSE PARTICIPANTS

- Up to 30 participants;
- Military officers (OF-2 (OF-1 (only Female)) – OF-4) including all services selected to be deployed as military staff officers in UN peace operations;
- Participants should be nationally trained in the military decision-making process or have working experience as staff officers in an operational environment;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts.

APPLICATION DEADLINE

30 days before the start of the activity.



Duration	2 WEEKS
Course structure	RESIDENTIAL UN CERTIFIED NATO LISTED UNCLASSIFIED
Classification	UNCLASSIFIED
ePrime Reference Number	PSOTC.3
ETOC Course Code	MCP-LA-21314
ETF Course Code	PSOTC.WSSC.1

COURSE DESCRIPTION

The UN Police Officers Course is designed to generally prepare Individual Police Officers (IPOs) for duties in a peacekeeping operation so that they can: fulfill police aspects of UN peacekeeping mandates in accordance with DPO/DOS principles and guidelines; perform their police functions in an effective, professional and integrated manner; and demonstrate the core values and competencies of the United Nations.

COURSE AIM

The aim of the course is to turn capable police officers into competent peacekeepers who can:

- fulfill police aspects of UN peace operations mandates in accordance with DPO/DOS principles and guidelines and their underlying international legal standards;
- perform their police functions in an effective, professional, and integrated manner; and
- demonstrate the core values and competencies of the United Nations.

LEARNING OBJECTIVES

- Explain strategic fundamentals and principles of UN peacekeeping;
- Summarize ways of cooperation with mission partners and counterparts throughout the application of a comprehensive approach;
- Use Strategic Guidance Framework (SGF) for international policing and Human Rights Due Diligence Policy (HRDDP);
- Use overarching policing concepts;
- Adhere to the legal framework;
- Perform basic UN Police Officer skills;
- Explain how UN peace operations can implement their mandates;
- Comply with the UN rules, core values, and standards.

COURSE PARTICIPANTS

- Up to 35 police officers;
- Police officers from police agencies (BIH and international) selected to be deployed as peacekeepers in UN peace operations;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts.

APPLICATION DEADLINE

30 days before the start of the activity.



UN COMPREHENSIVE PROTECTION OF CIVILIANS COURSE (UNCPOCC)

22



Duration	1 WEEK
Course structure	RESIDENTIAL UN CERTIFIED NATO LISTED
Classification	UNCLASSIFIED
ePrime Reference Number	PSOTC.6
ETOC Course Code	MCP-CM-35692
ETF Course Code	PSOTC.WSSC.6

COURSE DESCRIPTION

The UN Comprehensive Protection of Civilians Course (UNCPOCC) provides an understanding of the Protection of Civilians within the UN peace operations framework through lectures, syndicate discussions, and scenario-based exercise (SBE). In addition to POC, emphasis will be placed on Gender and Child Protection in peace operations and the Prevention of Sexual Violence.

COURSE AIM

The aim of the course is to reinforce Military Officers' and NCOs' understanding of how the Protection of Civilians (POC), Child Protection, and Conflict-Related Sexual Violence (CRSV) considerations affect military planning processes at the tactical level in UN peace operations.

LEARNING OBJECTIVES

- Explain the POC conceptual framework and challenges for its implementation in the UN peace operations environment;
- Explain the key legal framework governing mission-specific and cross-cutting thematic mandates in UN peacekeeping, including its main instruments and content;
- Apply a particular decision making process for UN peacekeeping including the POC concept.

COURSE PARTICIPANTS

- Up to 30 participants;
- Military officers (OF-1 – OF-4) and NCOs (OR-7 – OR-9) including all services, selected to be deployed as peacekeepers in UN peace operations;
- Course participants should have basic knowledge about United Nations, preferably completed UN Staff Officer Course, and UN Military Observers Course;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts.

APPLICATION DEADLINE

30 days before the start of the activity.



Duration	1 WEEK
Course structure	RESIDENTIAL NATO LISTED UNIVERSITY ACCREDITED UNCLASSIFIED
Classification	UNCLASSIFIED
ePrime Reference Number	PSOTC.9.8
ETOC Course Code	ETE-SP-36895
ETF Course Code	PSOTC.WSSC.5

COURSE DESCRIPTION

The course provides an understanding of the Euro-Atlantic geopolitical context, including key actors and contemporary challenges, in particular with respect to security within the Euro-Atlantic area .

COURSE AIM

The aim of the course is to enhance the knowledge and awareness of the contemporary security challenges across the Euro-Atlantic region by providing guidance and insight into processes and systems that will enable an increase of the cooperation and coordination among NATO, EU, and OSCE which in return will result in an adequate response to those challenges.

LEARNING OBJECTIVES

- Describe the contemporary geopolitical context in the Euro-Atlantic region;
- Explain contemporary security challenges across the Euro-Atlantic region Explain Contemporary security challenges in the Euro-Atlantic region;
- Explain the role of the primary national geopolitical actors in the Euro-Atlantic area;
- Explain the role of regional organizations such as NATO, EU, and OSCE in addressing current and future security challenges in the Euro-Atlantic region.

COURSE PARTICIPANTS

- Up to 30 participants;
- Military officers (OF-3 – OF-5) including all services, equivalent police officers and civilian staff, and university postgraduate students;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered in cooperation with the George C. Marshall European Center for Security Studies, the Geneva Centre for Security Policy, and the Faculty of Political Science at the University of Sarajevo. It is certified by the Faculty of Political Science, the University of Sarajevo in accordance with the Bologna process with 6 ETCS as an elective subject in the first year of postgraduate studies in Politology and Security Studies.

APPLICATION DEADLINE

30 days before the start of the activity.



PEACE SUPPORT OPERATIONS STAFF COURSE (PSOSC)

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Duration	2 WEEKS
Course structure	RESIDENTIAL NATO LISTED
Classification	UNCLASSIFIED
ePrime Reference Number	PSOTC.8
ETOC Course Code	MCP-CM-25691
ETF Course Code	PSOTC.OFC.1

COURSE DESCRIPTION

Although distinct nations are responsible for their pre-deployment training continuum, it is vital that staff officers in tactical units are trained in the NATO approach to conducting PSO. Given the multinational and joint character of PSO, coherence, and interoperability between nations contributing troops to PSO have to be enhanced. Therefore, education and pre-deployment training of all military personnel on NATO doctrines, standards, and procedures for conducting PSO are imperatives for all nations contributing personnel to NATO-led PSO.

COURSE AIM

The aim of the course is to prepare nationally trained staff officers and NCOs for assignments in multinational tactical level HQ conducting NATO-led Peace Support Operations .

LEARNING OBJECTIVES

- Explain the fundamentals of NATO Peace Support Operations (PSO);
- Describe the basics of NATO Peace Support Operations (PSO) techniques and procedures;
- Explain the legal framework of NATO Peace Support Operations (PSO) ;
- Explain the Human Security (HS) concept in NATO Peace Support Operations (PSO);
- Explain Security Force Assistance (SFA).

COURSE PARTICIPANTS

- Up to 35 participants;
- Military officers (OF-2 – OF-4) and NCOs (OR-7 – OR-9) including all services;
- Participants should be nationally trained for the staff work and have working experience as staff officers/NCOs in national HQs;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts .

APPLICATION DEADLINE

30 days before the start of the activity.



Duration	2 WEEKS
Course structure	RESIDENTIAL NATO LISTED UNCLASSIFIED
Classification	UNCLASSIFIED
ePrime Reference Number	PSOTC.15
ETOC Course Code	LOP-LO-27062
ETF Course Code	PSOTC.OFC.6

COURSE DESCRIPTION

The Multinational Officers Orientation Course (MOOC) has been designed to serve as essential preparation for officers who will serve in multinational operations. Further training is required to prepare them for specific staff positions.

COURSE AIM

The aim of the course is to develop knowledge and essential skills of junior officers in accordance with NATO standards, as basic preparation for their engagement in multinational operations .

LEARNING OBJECTIVES

- Describe challenges in current NATO operations;
- Use NATO reports and returns in multinational operations;
- Perform common staff tasks at a tactical level;
- Explain NATO planning procedures for tactical level operations.

COURSE PARTICIPANTS

- Up to 30 participants;
- Military officers (OF-1 to OF-2) including all services.
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts .

APPLICATION DEADLINE

30 days before the start of the activity.



Duration	3 WEEKS
Course structure	RESIDENTIAL NATO LISTED UNCLASSIFIED
Classification	UNCLASSIFIED
ePrime Reference Number	PSOTC.14
ETOC Course Code	LOP-LO-37061
ETF Course Code	PSOTC.OFC.7

COURSE DESCRIPTION

The Multinational Staff Course (MOOC) has been designed to serve as preparation for officers and NCOs who will serve in multinational HQs. Further training is required to prepare them for specific staff positions.

COURSE AIM

The aim of the course is to develop the knowledge and skills of staff officers and NCOs at the tactical level of land operations within a multi domain environment in accordance with NATO doctrine across the spectrum of conflict as basic preparation for their engagement in multinational HQs.

LEARNING OBJECTIVES

- Explain NATO land operations;
- Explain NATO planning procedures;
- Apply NATO planning procedures for operations on a tactical level ;
- Use NATO reports and returns in operations;
- Administer a tactical operations centre (TOC);
- Manage information in a tactical operations centre (TOC).

COURSE PARTICIPANTS

- Up to 30 participants;
- Military officers (OF-2 – OF-4) and NCOs (OR-7 – OR-9) including all services;
- Participants should be nationally trained in the military decision-making process or have working experience as staff officers/NCOs in national HQs;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame.

REMARKS

The course is delivered by national and international instructors and subject matter experts.

APPLICATION DEADLINE

30 days before the start of the activity.



Duration	2 WEEKS
Course structure	RESIDENTIAL NATO LISTED
Classification	UNCLASSIFIED
ePrime Reference Number	PSOTC.12
ETOC Course Code	BIT-BI-36937
ETF Course Code	PSOTC.WSSC.9

COURSE DESCRIPTION

The course provides the students with guidelines, practical examples, and best practices of how to teach BI in Peace Support Operations (PSO).

COURSE AIM

The aim of the course is to train the trainers on how to successfully design, develop, conduct, and evaluate education and individual training on BI in Peace Support Operations (PSO).

LEARNING OBJECTIVES

- Explain how to tackle corruption risks related to the area of Peace Support Operation (PSO) by mitigating corruption risks among mission troops;
- Explain the principles of learning;
- Conduct training needs analysis on BI in PSO tailored to national needs IAW NATO Systems Approach to Training (SAT);
- Design individual training on BI in PSO tailored to national needs IAW NATO Systems Approach to Training (SAT);
- Develop individual training on BI in PSO tailored to national needs IAW NATO Systems Approach to Training (SAT);
- Conduct individual training on BI in PSO, including pre-deployment and in-theatre training;
- Evaluate individual training on BI in Peace Support Operations, including pre-deployment and in-theatre training.

COURSE PARTICIPANTS

- Up to 20 participants;
- Military officers (OF-2 – OF-4) and NCOs (OR-6 – OR-9);
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is delivered by national and international instructors and subject matter experts.

APPLICATION DEADLINE

30 days before the start of the activity.



DEFENCE ATTACHÉ ORIENTATION COURSE (DAOC) IN DEFENCE AND DIPLOMACY

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Duration	1 WEEK
Course structure	RESIDENTIAL
Classification	UNCLASSIFIED
ePrime Reference Number	PSOTC.16.1
ETOC Course Code	ETE-SP-37063
ETF Course Code	PSOTC.WSSC.7

COURSE DESCRIPTION

The Defence Attaché Orientation Course (DAOC) in Defence and Diplomacy provides participants with practical training in national and international procedures as well as other areas relevant to their future work as DA.

COURSE AIM

The aim of the Course for Military Officers, Diplomats and Officials Involved in Defence and Diplomacy is to familiarize defence officials with the work in a multilateral and multicultural settings, to develop the skills and expertise of defence officials working in a multilateral environment on the various aspects of international security and to provide practical training in national and international procedures as well as other areas relevant to their future work.

COURSE MODULES

- Module 1: Security, Diplomacy & Networking;
- Module 2: The DA Tasks;
- Module 3: Protocol & Etiquette;
- Module 4: Exemplary DA Tour & Cultural Visit;
- Module 5: The DA Environment;

COURSE PARTICIPANTS

- Up to 35 participants;
- Selected by a Ministry of Defence or a Ministry of Foreign Affairs based on the following criteria:
 - Potential, newly appointed or recently accredited Defence Attachés,
 - Diplomats working in the context of defence and diplomacy,
 - Senior Officials with more than five years of experience, from ministries working directly or indirectly with a Defence Attaché,
 - Availability for the entire duration of the course.

REMARKS

The course analyses major international security questions, especially with regard to the “New Threats” agenda. It surveys practical issues of protocol, as well as knowledge and practices of international conventions that are an essential part of the task, and builds confidence and experience through a proven simulation of a “Defence Attaché tour”. The Course is delivered by national and international subject matter experts, both military and civilian.

APPLICATION DEADLINE

30 days before the start of the activity.



Duration	1 WEEK
Course structure	RESIDENTIAL
Classification	UNCLASSIFIED
ePrime Reference Number	N/A
ETOC Course Code	N/A
ETF Course Code	PSOTC.WSSC.8

COURSE DESCRIPTION

The EU CSDP Orientation Course is a major component of the European Security and Defence College (ESDC) training activities.

COURSE AIM

The course aim is to provide participants with a broad understanding of CSDP. In particular, participants will be exposed to the CSDP institutional framework, current policies, as well as structures and processes. Participants will have opportunity to create a network of people working in the field of CSDP. The final goal of the CSDP Orientation Course is to support EU Member States and EU Institutions and Agencies in training own personnel in order to be able to work in CSDP-related fields at operational and strategic level.

COURSE SUBJECTS

- EU's strategic environment;
- EU crisis management structures;
- CSDP procedures and decision making process;
- Horizontal issues and regional aspects of CSDP;
- EU's Comprehensive Approach;
- CSDP missions and operations and the Capabilities Development.

COURSE PARTICIPANTS

- Up to 45 participants;
- Military and civilian personnel from the European External Action Service (EEAS), EU member states, EU institutions and agencies, CSDP missions/operations staff, candidate states and selected third countries;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARKS

The course is organized by the Austrian National Defence Academy with support of PSOTC and recognized by the European Security and Defence College.

APPLICATION DEADLINE

30 days before the start of activity or in accordance with an invitation letter.

MOBILE TRAINING TEAM (MTT) COURSES





AIM

PSOTC's main goal is to produce graduates who are capable of undertaking a range of staff disciplines and responsibilities in multinational PSO, COIN, and humanitarian operations. Besides core courses, in order to provide global reach, PSOTC develops Mobile Training Team (MTT) to support international cooperation.

PSOTC MTT PROGRAM

MTT training programs will be tailored around five options described as follows:

- PSOTC.MTT.1 – Building Integrity in PSO Course
 - Based on the NATO-approved course
 - One-week training
 - Possible timings: on request
- PSOTC.MTT.2 – UN Comprehensive Protection of Civilians Course
 - Based on UN-certified course
 - One-week training
 - Possible timings: on request
- PSOTC.MTT.3 – Utility of Gender in PSO Course
 - Based on the NATO-approved course
 - One-week training
 - Possible timings: on request
- PSOTC.MTT.4 – Building Integrity in Peace Support Operations Train-the-Trainers Course (BIPSOT3C)
 - Based on the NATO-approved course
 - Two-week training
 - Possible timings: on request

ADMINISTRATION AND LOGISTIC ARRANGEMENTS

- MTT would be deployed based on an official request sent to PSOTC NLT 120 days prior scheduled event.
- PSOTC covers national allowances. The requesting nation covers travel, accommodation, and meal expenses for up to 5 members of the MTT.
- Should you have any queries regarding the subject matter, please contact the Head of Education and Training Department office, phone: +387 33 754 315, or the Head of Education and Training Development Section, phone: +387 33 754 316.





Duration	1 WEEK
Course structure	NON-RESIDENTIAL On Request
Classification	NATO UNCLASSIFIED
ePrime Reference Number	Based on ACT.646
ETOC Course Code	Based on BIT-BI-25657
ETF Course Code	PSOTC.MTT.1

COURSE DESCRIPTION

The course has been developed in order to help raise awareness, sustain change and produce long-term benefits in response to reducing corruption and enhancing the professionalism and effectiveness of all military, police, or civilian servants across the relevant national and NATO structures/missions, through the transfer of gained knowledge, tools, and techniques.

COURSE AIM

The aim of the course is to raise awareness and share practices, tools, and techniques that enable participants of the course to recognize, understand and counter various types of corruption which undermine the credibility of an organization and mission success in multinational peace support operations.

LEARNING OBJECTIVES

- Consider the subject of corruption, its nature, and its prevalence in a personal, functional, and political context;
- Explain major domestic and international organizations involved in anti-corruption activities;
- Identify corruption risks within procurement and disposal processes;
- Identify integrity challenges in PSO;
- Explain current best practices and anti-corruption measures in PSO.

COURSE PARTICIPANTS

- Up to 40 participants;
- Military officers (OF-1 – OF-4) and NCOs (OR-7 – OR-9), and police and civilian equivalents;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B2 level in accordance with the Common European Frame (CEFR).

REMARKS

This course is based on the residential BI in PSO Course (ePrime: ACT.646; ETOC: BIT-BI-25657). The course is delivered by national and international instructors and subject matter experts.



Duration	1 WEEK
Course structure	NON-RESIDENTIAL On Request
Classification	UNCLASSIFIED
ePrime Reference Number	Based on PSOTC.6
ETOC Course Code	Based on MCP-CM-35692
ETF Course Code	PSOTC.MTT.2

COURSE DESCRIPTION

The UN Comprehensive Protection of Civilians Course (UNCPOCC) provides an understanding of the Protection of Civilians within the UN peace operations framework through lectures, syndicate discussions, and scenario-based exercise (SBE). In addition to POC, emphasis will be placed on Gender and Child Protection in peace operations and the Prevention of Sexual Violence.

COURSE AIM

The aim of the course is to provide the key personnel from tactical HQs deploying on UN peace operations with a framework for understanding the impact of Protection of Civilians (POC), Child Protection, and Conflict-Related Sexual Violence (CRSV) on the tactical planning level within UN Peacekeeping, and how to integrate military and other agencies' protection efforts in multidimensional UN peace operations.

LEARNING OBJECTIVES

- Comprehend POC conceptual framework and challenges for its implementation in the UN peace operations environment;
- Identify the key components of the legal framework that supports the POC concept;
- Implement the POC concept in the operational planning process;
- Comprehend special considerations for Conflict-Related Sexual Violence (CRSV) and Child Protection (CP).

COURSE PARTICIPANTS

- Up to 40 participants;
- Military officers (OF-1 – OF-4) and NCOs (OR-6 – OR-9) including all services selected to be deployed as peacekeepers in UN peace operations;
- Course participants should have basic knowledge about United Nations, preferably completed the UN Staff Officer Course or the UN Military Observers Course;
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B2 level in accordance with the Common European Frame (CEFR).

REMARKS

This course is based on the residential UN Comprehensive Protection of Civilians Course (ePrime: PSOTC.6; ETOC: MCP-CM-35692). The Course is delivered by national and international instructors and subject matter experts.



Duration	1 WEEK
Course structure	NON-RESIDENTIAL On Request
Classification	NATO UNCLASSIFIED
ePrime Reference Number	Based on ACT.653
ETOC Course Code	Based on GEN-GO-21324
ETF Course Code	PSOTC.MTT.3

COURSE DESCRIPTION

The Utility of Gender in PSO Course (UGPSOC) was developed to increase awareness and provide a conceptual understanding of gender issues in the security sector. It has a particular focus on peace support operations (PSO) and how peace support force (PSF) should understand women's needs and their role as actors within the society they are tasked to protect.

COURSE AIM

The aim of the course is to provide participants with an understanding of applying a gender perspective in the security sector and the importance of the application of gender perspective on peace support operations, as well as of the prevention of sexual violence in conflict.

LEARNING OBJECTIVES

- Illustrate international framework and guidelines related to gender mainstreaming in PSO;
- Explain the importance of gender perspective implementation through all phases of PSO;
- Exemplify implementation of a gender perspective in all functional areas;
- Explain the importance of addressing CRSV;
- Summarize measures to address CRSV.

COURSE PARTICIPANTS

- Up to 40 participants;
- Military officers (OF-1 – OF-4) and NCOs (OR-5 – OR-9) including all services, police, and civilians (mid-level decision makers);
- Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B2 level in accordance with the Common European Frame (CEFR).

REMARKS

This course is based on the residential NATO-approved Utility of Gender in PSO Course (ePrime: ACT.653; ETOC: GEN-GO-21324). The Course is delivered by national and international instructors and subject matter experts.



Duration	2 WEEKS
Course structure	NON-RESIDENTIAL On Request
Classification	NATO UNCLASSIFIED
ePrime Reference Number	Based on PSOTC.12
ETOC Course Code	Based on BIT-BI-36937
ETF Course Code	PSOTC.MTT.4

COURSE DESCRIPTION

The course provides the students with guidelines, practical examples, and best practices of how to teach BI in Peace Support Operations (PSO).

COURSE AIM

The aim of the course is to train the trainers on how to successfully design, develop, conduct, and evaluate education and individual training on BI in Peace Support Operations (PSO).

LEARNING OBJECTIVES

- Explain how to tackle corruption risks related to the area of Peace Support Operation (PSO) by mitigating corruption risks among mission troops;
- Explain the principles of learning;
- Conduct training needs analysis on BI in PSO tailored to national needs IAW NATO Systems Approach to Training (SAT);
- Design individual training on BI in PSO tailored to national needs IAW NATO Systems Approach to Training (SAT);
- Develop individual training on BI in PSO tailored to national needs IAW NATO Systems Approach to Training (SAT);
- Conduct individual training on BI in PSO, including pre-deployment and in-theatre training;

Evaluate individual training on BI in Peace Support Operations, including pre-deployment and in-theatre training.

• COURSE PARTICIPANTS

- Up to 20 participants;
- Military officers (OF-2 – OF-4) and NCOs (OR-6 – OR-9);

Participants have to have at least 2, 2, 2, 2 of proficiency in English (as prescribed by STANAG 6001) or approximately B1 level in accordance with the Common European Frame (CEFR).

REMARK

The course is delivered by national and international instructors and subject matter experts.



SERVICE INFORMATION

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COURSE FEE

Course	Course fee (EUR)	Duration (weeks)	Remark
Counter-Insurgency Orientation Course (COINOC)	400	2	
Building Integrity in Peace Support Operations Course (BIPSOC)	200	1	
Building Integrity for Senior NCO Course (BISNCOC)	200	1	
Utility Of Gender in Peace Support Operations Course (UGPSOC)	200	1	NATO APPROVED COURSES
Essential Staff NCO Skills Course (ESNCOSC)	400	2	
Media Management in Peace Support Operations Basic Course (BIPSOC)	200	1	* AND ACCREDITED BY UNIVERSITY (6 ECTS)
UN Military Observers Course (UNMOC)	450	3	
UN Staff Officers Course (UNSOC)	450	3	
UN Police Officers Course (UNPOC)	400	2	UN CERTIFIED COURSES
UN Comprehensive Protection of Civilians Course (UNCPOCC)	200	1	
Euro-Atlantic Security Course (EASC)	200	1	ACCREDITED BY UNIVERSITY (6 ECTS)
Peace Support Operations Staff Course (PSOSC)	400	2	
Officers Orientation Course (OOC)	400	2	
Multinational Staff Course (MSC)	450	3	
Building Integrity In PSO Train-The-Trainers Course (BIPSOT3C)	500	2	
Multinational Officers Orientation Course (MOOC)	400	2	
Multinational Staff Course (MSC)	450	3	
Defence Attaché Orientation Course (DAOC) in Defence and Diplomacy	200	1	In cooperation with partners
EU Common Security and Defence Policy Orientation Course (EUCSDPOC)	N/A	1	In cooperation with the Austrian NDA: Recognized by ESDC

ACCOMMODATION

The cost of accommodation depends on the place of accommodation (camp or hotel). Participants will be advised separately as each course has different requirements depending on specific arrangements (sponsored, subsidized, or own responsibility). PSOTC is providing accommodation for the students at Camp Butmir with single study bedrooms and a common lavatory and showers. All necessary bedding is provided but **toiletries and towels are not provided**. The cost is 9 (nine) Euros per day/per student.

Booking of accommodation outside of Camp Butmir is possible. For convenience, PSOTC will advise where to book accommodation in order to organize daily transportation from/to camp Butmir. The cost of the hotels outside of the Camp is on a commercial basis.



MEALS

Meals are available inside Camp Butmir at the Dining Facility (DFAC) and two snack bars. Some restaurants are available in the vicinity of Camp Butmir. Participants will be advised separately as each course has different requirements depending on specific arrangements (sponsored, subsidized, or own responsibility). The cost of meals in DFAC is calculated 7 (seven) Euros per meal.

RULES OF CONFIDENTIALITY

The "Chatham House Rule" of confidentiality is applied in PSOTC. The meaning to the participants is being explained at the beginning of the course. The participants of the course are invited to conduct an open discussion.

Refer to [Chatham House Rule](#)

"Participants are free to use the information received during the course, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed".

SECURITY PROCEDURES

Access: Camp Butmir is run by elements of EU Forces in Bosnia and Herzegovina; therefore, special procedures are in place in order to enter the Camp. It is mandatory to send **a copy of the participant's passport** so that PSOTC can apply for his/her access card to Camp Butmir.

The copy of the passport should be scanned and sent out together with the online application form through the link provided. Please also note that access cards to Camp Butmir are needed for access to the restaurant (DFAC).

Within the camp, participants have to carry their passports (the number of which has to be the same as the one provided to the PSOTC).

Laptops: Participants are not allowed to bring their individual laptops into the Camp. However, PSOTC computers with internet access will be available in the syndicate rooms for the whole period of the course duration.

TRANSPORTATION

Participants will be advised separately as each course has different requirements depending on specific arrangements (sponsored, subsidized, or own responsibility).

PSOTC will organize (if not specified differently in the administrative instructions) transportation from/to the Sarajevo airport or the bus station to the accommodation location.

PSOTC will organize daily transportation from/to a specific hotel recommended in the course administrative instructions to Camp Butmir in accordance with course schedules. Transportation from other locations will not be provided by PSOTC and will be the responsibility of the course participants.

Please note that the parking lot is provided in front of Camp Butmir.

MEDICAL SERVICE

PSOTC does not cover any health care expenses. All participants are responsible for ensuring to be in possession of valid and adequate insurance (accident, repatriation, liability, and health). Medical facilities at the Camp as well as medical facilities in Sarajevo are available for emergency purposes only.

VISA REQUIREMENTS

In order to check the status of your respected country related to visa necessity, please refer to the official website of the Ministry of Foreign Affairs of Bosnia and Herzegovina concerning visa requirements for a specific country. We advise you to take into account a period of time for processing a visa request at least four weeks prior to your arrival in Bosnia and Herzegovina.

http://www.mvp.gov.ba/konzularne_informacije/vize/Default.aspx



USE OF LANGUAGE

The working language is English. All documents will be published in English. The translation is available in some cases depending on the course arrangement with the partners.

DRESS CODE

The courses at the PSOTC are attended by various training audiences including military, police, and civilian participants. For each education and training activity, the dress code will be introduced separately, making sure that all participants are clear on the standards of appearance/dress expected while at PSOTC. However, it is strictly forbidden to wear clothes that have a message, either in words or depicted graphically that insults or might offend others. Please note that the Dress Code applies equally to all PSOTC staff and students.



POINTS OF CONTACT

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